

**DECLARATION OF DISPOSITION AND CONSENT FOR
CERTIFICATION PURPOSES**

TO BE USED IN APPLICATION FOR CERTIFICATION FOR A COMPLETED DISPOSITION ONLY

This document must be completed and signed:

- by all persons (the “Donor/Vendor”) who dispose of an object or several objects (the “Object”) to an institution or public authority designated under the *Cultural Property Export and Import Act* (the “Act”); and
- by an authorized representative¹ of the designated institution or public authority to which the disposition is made (the “Institution”).

This document must be submitted to CCPERB by the Institution together with an Application for Certification of Cultural Property for Income Tax Purposes for the Object (the “Application”) **when the disposition is completed.**

All sections of this document must be completed. If the space in any section is insufficient, please complete the section on a separate attachment.

CCPERB may request from the Institution a copy of the disposition agreement or deed of transfer, and any other document in situations where CCPERB considers it necessary to do so.

1. NAME AND ADDRESS OF DONOR/VENDOR², AS IDENTIFIED IN THE APPLICATION AND IN THE DISPOSITION AGREEMENT OR DEED OF TRANSFER BETWEEN THE DONOR/VENDOR AND INSTITUTION

Name: _____

Address: _____

¹ The duly authorized representative should be the Institution’s Chief Executive Officer, Director, or other person designated by the Chief Executive Officer or Director to sign this document on their behalf.

² Each Donor/Vendor must be identified in this document.

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Email address: _____

Name: _____

Address: _____

Email address: _____

2. NAME AND ADDRESS OF THE INSTITUTION, AS IDENTIFIED IN THE APPLICATION AND IN THE DISPOSITION AGREEMENT OR DEED OF TRANSFER BETWEEN THE DONOR/VENDOR AND INSTITUTION:

Name: _____

Title: _____

Address: _____

Email address of duly
authorized representative: _____

3. DESCRIPTION OF THE OBJECT *(include a description of the Object matching that used in the disposition agreement or deed of transfer between the Institution and the Donor/Vendor, and matching that used in the Application)*

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4. DECLARATION OF DISPOSITION

With respect to the Application, the Institution's duly authorized representative and the Donor/Vendor by signing this document hereby declare that:

- a. On _____ (the Date of Disposition), the Donor/Vendor irrevocably disposed of all right, title and interest in the Object to the Institution pursuant to a deed of gift, bill of sale or similar instrument³.

- b. The Object has been physically transferred to the Institution.

5. DONOR/VENDOR CONSENT TO THE COLLECTION AND USE OF PERSONAL INFORMATION BY CCPERB AND THE ADMINISTRATIVE TRIBUNALS SUPPORT SERVICES OF CANADA (THE "ATSSC")

The Donor/Vendor by signing this document hereby declares that:

- a. The Donor/Vendor has read the Privacy Statement published by CCPERB at www.canada.ca/ccperb (the "Privacy Statement").

- b. The Donor/Vendor consents to the collection and use of its personal information by CCPERB and the ATSSC in the manner set out in the Privacy Statement.

6. DONOR/VENDOR CONSENT TO COMMUNICATIONS BETWEEN CCPERB, THE ATSSC AND THE INSTITUTION

The Donor/Vendor by signing this document hereby confirms that:

- a. CCPERB and the ATSSC may communicate with the Institution for the purposes of making a determination and issuing a Cultural Property Income Tax Certificate with respect to the Object.

³ This Date of Disposition will be indicated in any Cultural Property Income Tax Certificate (form T871) issued for the Object.

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- b. The Donor/Vendor consents to the disclosure by CCPERB and the ATSSC of the Donor/Vendor's taxpayer information⁴ when communicating with the Institution for the purposes of making a determination and issuing a Cultural Property Income Tax Certificate with respect to the Object.
- c. Any communication between CCPERB and the ATSSC and the Institution has the same effect as a communication with the Donor/Vendor for the purposes of making a determination and issuing a Cultural Property Income Tax Certificate with respect to the Object.

7. DECLARATION THAT INFORMATION IS TRUE AND CORRECT

The Institution's duly authorized representative and the Donor/Vendor hereby declare that the information provided in this document is true and correct.

SIGNED by the Donor/Vendor and the Institution on the dates indicated below:

For the Donor/Vendor:

Signature of Donor/Vendor

Print name of Donor/Vendor

Date

Signature of Donor/Vendor

Print name of Donor/Vendor

Date

⁴ "Taxpayer information" includes information relating to a taxpayer that is obtained by or on behalf of the Minister of Finance for the purposes of the *Income Tax Act* and that directly or indirectly identifies the identity of the taxpayer to whom it relates. In the context of an Application, this could include, for example, the Donor/Vendor's name, the name of the Institution, and information pertaining to the Object's fair market value.

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For the Institution:

Signature of Institution's duly authorized representative

Print name of Institution's duly authorized representative

Title of Institution's duly authorized representative

Date