

DECLARATION OF DISPOSITION FOR CERTIFICATION PURPOSES

- › To be used in applications for certification submitted as **proposed disposition only once the disposition agreement is signed**, and before or after CCPERB determination.

This document must be completed and signed:

- » by all individuals, corporations or estates (the “Donor/Vendor”) who dispose of an object or several objects (the “Object”) to an institution or public authority designated under the *Cultural Property Export and Import Act* (the “Act”); **and**
- » by an authorized representative¹ of the designated institution or public authority to which the disposition is proposed (the “Institution”).

In the case of an Application for Certification of Cultural Property for Income Tax Purposes for the Object (the “Application”) for a **proposed disposition**, this document must be provided to CCPERB by the Institution **after the disposition agreement or deed of transfer is signed**, before or after CCPERB makes its determination in the Application. This enables CCPERB to issue the *Cultural Property Income Tax Certificate* (form T871) directly to the Donor/Vendor.

All sections of this document must be completed. If the space in any section is insufficient, please complete the section on a separate attachment.

CCPERB may request from the Institution a copy of the disposition agreement or deed of transfer, and any other document in situations where CCPERB considers it necessary to do so.

PART 1 – Name and address of Donor/Vendor², as identified in the Application and in the disposition agreement or deed of transfer between the Donor/Vendor and Institution

PART 2 – Name and address of the Institution, as identified in the Application and in the disposition agreement or deed of transfer between the Donor/Vendor and Institution

PART 3 – Description of the Object

(Include a description of the Object matching that used in the disposition agreement or deed of transfer between the Institution and the Donor/Vendor, and matching that used in the Application).

PART 4 – Declaration of disposition

PART 5 – Declaration that information is true and correct

A – Donor/Vendor signature block

B – Institution signature block

¹ The duly authorized representative should be the Institution’s Chief Executive Officer, Director, or other person designated by the Chief Executive Officer or Director to sign this document on their behalf.

² Each Donor/Vendor must be identified in this document.

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PART 1 – Name and address of Donor/Vendor², as identified in the Application and in the disposition agreement or deed of transfer between the Donor/Vendor and Institution

Donor #1

Choose a type of Donor/Vendor:

Name:

Address:

Email address:

If Donor/Vendor is a Corporation or an Estate, please indicate “care of” (c/o) information.

Name and Title of c/o person:

Address of c/o person (*if different from above address*):

Email address of c/o person (*if different from above address*):

² Each Donor/Vendor must be identified in this document.

ADD A DONOR/VENDOR PAGE

If you have an additional Donor/Vendor, please complete the required sections on the additional page.

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PART 2 – Name and address of the Institution, as identified in the Application and in the disposition agreement or deed of transfer between the Donor/Vendor and Institution

Name of Institution:

Name and Title of duly authorized representative:

Address:

Email address of duly authorized representative:

PART 3 – Description of the Object

(Include a description of the Object matching that used in the disposition agreement or deed of transfer between the Institution and the Donor/Vendor, and matching that used in the Application).

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PART 4 – Declaration of disposition

With respect to the Application, the Institution's duly authorized representative and the Donor/Vendor by signing this document hereby declare that:

- a. On [REDACTED] (the Date of Disposition)³, the Donor/Vendor irrevocably disposed of all right, title and interest in the Object to the Institution pursuant to a deed of gift, bill of sale or similar instrument.
- b. The Object has been physically transferred to the Institution.

³ This Date of Disposition will be indicated in any *Cultural Property Income Tax Certificate* (form T871) issued for the Object.

PART 5 – Declaration that information is true and correct

The Institution's duly authorized representative and the Donor/Vendor by signing this document hereby declare that the information provided in this document is true and correct.

SIGNED by each Donor/Vendor and the Institution on the dates indicated below.

› Additional Donor/Vendor signature blocks are found on the following page(s), if applicable.

A – Donor/Vendor signature block #1

Choose a type of Donor/Vendor:

Print name of Individual, Corporation or Estate:

X

Signature

Date:

If Donor/Vendor is a Corporation or an Estate, please indicate "care of" (c/o) information.

By (*print name of c/o person*):

Title (*title of c/o person*):

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PART 5 – Declaration that information is true and correct

The Institution's duly authorized representative and the Donor/Vendor hereby declare that the information provided in this document is true and correct.

SIGNED by each Donor/Vendor and the Institution on the dates indicated below.

B – Signature block for the Institution

Name of Institution:

X

Signature of Institution's duly authorized representative

Date:

Print name of Institution's duly authorized representative:

Title of Institution's duly authorized representative: