



CANADIAN CULTURAL PROPERTY EXPORT REVIEW BOARD (CCPERB)

DECLARATION OF DISPOSITION FOR CERTIFICATION

PURPOSES

TO BE USED IN APPLICATION FOR CERTIFICATION SUBMITTED AS A PROPOSED DISPOSITION ONLY ONCE THE DISPOSITION AGREEMENT IS SIGNED, AND BEFORE OR AFTER CCPERB DETERMINATION

This document must be completed and signed:

- by all persons (the “Donor/Vendor”) who dispose of an object or several objects (the “Object”) to an institution or public authority designated under the *Cultural Property Export and Import Act* (the “Act”); and
- by an authorized representative¹ of the designated institution or public authority to which the disposition is made (the “Institution”).

In the case of an Application for Certification of Cultural Property for Income Tax Purposes for the Object (the “Application”) for a proposed disposition, this document must be provided to CCPERB by the Institution after the disposition agreement or deed of transfer is signed, before or after CCPERB makes its determination in the Application. This enables CCPERB to issue the *Cultural Property Income Tax Certificate* (form T871) directly to the Donor/Vendor.

All sections of this document must be completed. If the space in any section is insufficient, please complete the section on a separate attachment.

CCPERB may request from the Institution a copy of the disposition agreement or deed of transfer, and any other document in situations where CCPERB considers it necessary to do so.

1. NAME AND ADDRESS OF DONOR/VENDOR², AS IDENTIFIED IN THE APPLICATION AND IN THE DISPOSITION AGREEMENT OR DEED OF TRANSFER BETWEEN THE DONOR/VENDOR AND INSTITUTION

Name: _____

Address: _____

¹ The duly authorized representative should be the Institution’s Chief Executive Officer, Director, or other person designated by the Chief Executive Officer or Director to sign this document on their behalf.

² Each Donor/Vendor must be identified in this document.

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Declaration of Disposition For Certification Purposes

Email address: _____

Name: _____

Address: _____

Email address: _____

2. NAME AND ADDRESS OF THE INSTITUTION, AS IDENTIFIED IN THE APPLICATION AND IN THE DISPOSITION AGREEMENT OR DEED OF TRANSFER BETWEEN THE DONOR/VENDOR AND INSTITUTION:

Name: _____

Title: _____

Address: _____

Email address of duly
authorized representative: _____

3. DESCRIPTION OF THE OBJECT (*include a description of the Object matching that used in the disposition agreement or deed of transfer between the Institution and the Donor/Vendor, and matching that used in the Application*)

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4. DECLARATION OF DISPOSITION

With respect to the Application, the Institution's duly authorized representative and the Donor/Vendor by signing this document hereby declare that:

- a. On _____ (the Date of Disposition), the Donor/Vendor irrevocably disposed of all right, title and interest in the Object to the Institution pursuant to a deed of gift, bill of sale or similar instrument³.

- b. The Object has been physically transferred to the Institution.

5. DECLARATION THAT INFORMATION IS TRUE AND CORRECT

The Institution's duly authorized representative and the Donor/Vendor by signing this document hereby declare that the information provided in this document is true and correct.

SIGNED by the Donor/Vendor and the Institution on the dates indicated below:

³ This Date of Disposition will be indicated in any Cultural Property Income Tax Certificate (form T871) issued for the Object.

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For the Donor/Vendor:

Signature of Donor/Vendor

Signature of Donor/Vendor

Print name of Donor/Vendor

Print name of Donor/Vendor

Date

Date

For the Institution:

Signature of Institution's duly authorized representative

Print name of Institution's duly authorized representative

Title of Institution's duly authorized representative

Date