



# CANADIAN CULTURAL PROPERTY EXPORT REVIEW BOARD (CCPERB)

## STATEMENT OF TITLE AND CONSENT FOR CERTIFICATION PURPOSES

**TO BE USED IN APPLICATION FOR CERTIFICATION FOR A PROPOSED DISPOSITION ONLY**

This document must be completed and signed:

- by all persons (the “Proposed Donor/Vendor”) who propose to dispose of an object or several objects (the “Object”) to an institution or public authority designated under the *Cultural Property Export and Import Act* (the “Act”); and
- by an authorized representative<sup>1</sup> of the designated institution or public authority to which the disposition is proposed (the “Institution”).

This document must be submitted to CCPERB by the Institution together with an Application for Certification of Cultural Property for Income Tax Purposes for the Object (the “Application”) **when the disposition is proposed.**

All sections of this document must be completed. If the space in any section is insufficient, please complete the section on a separate attachment.

CCPERB may request from the Institution a copy of any proof of ownership and any other document in situations where CCPERB considers it necessary to do so.

### 1. NAME AND ADDRESS OF PROPOSED DONOR/VENDOR<sup>2</sup>, AS IDENTIFIED IN THE APPLICATION

Name: \_\_\_\_\_

Address: \_\_\_\_\_

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<sup>1</sup> The duly authorized representative should be the Institution’s Chief Executive Officer, Director, or other person designated by the Chief Executive Officer or Director to sign this document on their behalf.  
<sup>2</sup> Each Proposed Donor/Vendor must be identified in this document.



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Email address: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email address: \_\_\_\_\_

**2. NAME AND ADDRESS OF THE INSTITUTION, AS IDENTIFIED IN THE APPLICATION**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Email address of duly  
authorized representative: \_\_\_\_\_

**3. DESCRIPTION OF THE OBJECT *(include a description of the Object matching that used in the Application, and that which will be used in the disposition agreement or deed of transfer)***

\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_

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**4. STATEMENT OF TITLE**

With respect to the Application, the Institution's duly authorized representative and the Donor/Vendor by signing this document hereby declare that:

At the time of the proposed disposition, the Proposed Donor/Vendor holds all right, title and interest in the Object and is legally entitled to propose the disposition to the Institution.

**5. PROPOSED DONOR/VENDOR CONSENT TO THE COLLECTION AND USE OF PERSONAL INFORMATION BY CCPERB AND THE ADMINISTRATIVE TRIBUNALS SUPPORT SERVICES OF CANADA (THE "ATSSC")**

The Proposed Donor/Vendor by signing this document hereby declares that:

- a. The Proposed Donor/Vendor has read the Privacy Statement published by CCPERB at [www.canada.ca/ccperb](http://www.canada.ca/ccperb) (the "Privacy Statement").
- b. The Proposed Donor/Vendor consents to the collection and use of its personal information by CCPERB and the ATSSC in the manner set out in the Privacy Statement.

**6. PROPOSED DONOR/VENDOR CONSENT TO COMMUNICATIONS BETWEEN CCPERB, THE ATSSC AND THE INSTITUTION**

The Proposed Donor/Vendor by signing this document hereby confirms that:

- a. CCPERB and the ATSSC may communicate with the Institution for the purposes of making a determination and issuing a Cultural Property Income Tax Certificate with respect to the Object.
- b. The Proposed Donor/Vendor consents to the disclosure by CCPERB and the ATSSC of the Proposed Donor/Vendor's taxpayer information<sup>3</sup> when communicating with the Institution for

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<sup>3</sup> "Taxpayer information" includes information relating to a taxpayer that is obtained by or on behalf of the Minister of Finance for the purposes of the *Income Tax Act* and that directly or indirectly identifies the identity of the taxpayer to whom it relates. In the context of an Application, this could include, for example, the Donor/Vendor's name, the name of the Institution, and information pertaining to the Object's fair market value.

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the purposes of making a determination and issuing a Cultural Property Income Tax Certificate with respect to the Object.

- c. Any communication between CCPERB and the ATSSC and the Institution has the same effect as a communication with the Proposed Donor/Vendor for the purposes of making a determination and issuing a Cultural Property Income Tax Certificate with respect to the Object.

### 7. DECLARATION THAT INFORMATION IS TRUE AND CORRECT

The Institution's duly authorized representative and the Proposed Donor/Vendor document hereby declare that the information provided in this document is true and correct.

**SIGNED** by the Proposed Donor/Vendor and the Institution on the dates indicated below:

**For the Proposed Donor/Vendor:**

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Signature of Proposed Donor/Vendor

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Print name of Proposed Donor/Vendor

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Date

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Signature of Proposed Donor/Vendor

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Print name of Proposed Donor/Vendor

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Date

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**For the Institution:**

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Signature of Institution's duly authorized representative

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Print name of Institution's duly authorized representative

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Title of Institution's duly authorized representative

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Date